

PROPOSED ANNUAL TRAINING CALENDER FOR THE YEAR 2023-24 - NACIN, CHENNAI

SL. NO.	Subjects covered in the course	Mode	Duration of the course (No. of working days)	APRIL	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	JAN, 24	FEB	MAR	No. of times proposed during the year
I. GST / CENTRAL EXCISE COURSES																
1	Induction Course for Inspectors -GST	Offline	70			from 26th June	Batch-I & II	Till 29th Sept	from 16th Oct	Batch- III	Till 19th Jan					2
2	GST Audit Training with case studies-specialised	Offline	5			5-9										1
3	Refresher GST Audit training with latest changes in GST Laws	Offline	1		10					20				26		3
4	Anti-Evasion measures including Inspection / Search / Seizure and Arrest	Online	1			14							23			2
5	Workshop : Drafting of SCN, Preparation of OIO, Filing of Appeals in GST	Online	1							18						1
6	Legal Processes in GST : Preparation of Memorandum of Cross objections - filing of appeals in Appellate Forums & High Courts / Supreme court	Online	1					9								1
7	Seminar on qualitative improvement in adjudication orders in GST & Customs	Online	1		19											1
8	Data Analytics using GST returns	Online	1						14							1
9	Workshop: Processing of Refund/Rebate claims/pre Audit/Post Audit with case studies with backend operation	Online	1						5						5	2
10	ADVAIT - Intelligence gathering using GST Backend	Offline	1					25						12		2
11	TALLY / ERP based Auditing under GST	Offline	2						7-8							1
12	Course on Sale of Goods Act & Contract Law and its relevance to taxability of supply in GST	Online	1			21										1
13	Levy and collection of GST	Online	1					16								1
14	Sector Specific course on GST	Online	1	18		20		22		17		19		20		6
15	Subject Specific Course under GST	Online	1		16		25		7		14		25		19	6
16	Mandatory training programme for Inspectors for promotion to the grade of Superintendents	Offline	10									4-15				1
17	Scutiny of GST returns	Online	1		24						22					2
18	Valuation in case of supply to related person/Post sale discount	Online	1									27				1

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19	classification of goods/services	Online	1			7										1
20	Concept, availment of ITC and related case laws studies	Online	1				27									1
21	GST Quiz for commerce students of colleges	offline	1					8								1
22	GST latest updates/judgements	Online	1				4			4			4		27	4

total

22

42

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II. CUSTOMS COURSES																
1	Induction Course for Inspectors (PO & EO)	Offline		From 10th April	Batch-I & II	14				From 9th Oct	Batch-III	Till 12th Jan				2
2	Course on Export Promotion Schemes including ROTDEP/ROSCTL	Online	1	21												1
3	Classification as per Custom Duty drawback schedule	Online	1		11											1
4	Foreign trade policy	Online	1			8										1
5	SCOMET	Online	1					10								1
6	Non Intrusive examination: Container scanning : procedures & protocols	Online/ offline	1							11						1
7	IGST refund and rectifying errors in ICEGATE & PFMS	Online	1						6							1
8	PCA Audit one week training covering Audit module utility, CRA, Concurrence Audit	Offline	5						11-15							1
9	Refresher PCA Audit course covering latest changes	Offline	1				26				3			28		3
10	Valuation and assessment under customs including second hand machinery for import/ export	Online	1								23					1
11	Implementation of Anti-money Laundering - Combat of Financial Terrorism (AML - CFT) provisions	Online	1							12						1
12	Drug Law Courses	Offline	1/2/5			12-16 in co-ordination with NCB				26-27				15		3
13	Customs - Related party transactions, Spl. Valuation branch pricing	Online	1						12							1
14	Customs Classification	Online	1									21				1
15	SWIFT and Major PGAs (Allied acts- Plant quarantine Act, Animal Quarantine Act, FSSAI, Allied acts- Wild life Act, Drugs & Cosmetics Act & Leather examination etc.)	Online	1									26				1
16	CAROTAR	Online	1											8		1

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34	Customs transit and transshipment procedures	Online	1								21					1
35	Customs latest updates/judgements	Online	1				5			5			5		28	4
Total			35													46

III. COURSE ON INFORMATION TECHNOLOGY AND COMPUTERS

1	Microsoft office workshop	Offline	2												4-5	1
2	Digital forensics for investigating officers	Online	1												6	1
3	Course on Cyber Crimes, Ethical Hacking and Security Breaches	Online	1										3			1
Total			3													3

IV. COURSE ON MANAGEMENT, HEALTH, NUTRITION, SPORTS FITNESS AND MISCELLANEOUS TOPICS

1	Course on TDS under IT Act - Do's and Don't's - Hands On training	Offline	1										22			1
2	Course on Soft skills	Online	1		23		24		13		2		2		13	6
3	Course on Estt. and other Admin matters - Conduct rules	Online	1											7		1
4	Refresher training for administrative staffs (AO,STA.TA,ES)	Offline	5													On Demand
5	Mandatory training for promotion of EAs to AOs	Offline	10							9-20						1
6	Induction Training programme for Tax Assisstants (GST and Customs)	Offline	10								20-1					1
7	Mandatory trng for LDCs/HH with 1 week of computer module	Offline	15								20-8					1
8	Course on Right to Information Act	Online	1									13				1
9	Course for Retiring Officers	Offline	5				17-21							29-2		2
10	Sevottam and Tax Payer Services	Online	1			27										1
11	Course on Disciplinary Proceedings, IO & PO and Vigilance Matters	Offline	1							3						1

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12	Refresher Course on procurement through GeM	Online	1							6						1
13	One Day Training on PFMS / EIS, BEAMS, NPS and Bhavishya	Online	1					8							1	2
14	Gender Sensitization and Sexual Harassment of women at Work place	Online	1									20				1
15	Induction for stenographers grade I & II	Offline	10		15-26											1
16	Fun/Rejuvenating activities/ hobbies (painting/ knitting/ gardening/ review of fav book/ etc.)	Online/ offline	0.25		30		25		5		28		9		5	6
17	Management course for Gp A officers at IIT Madras	Offline	3					28-30								1
18	Law course with Dr. B R Ambedkar Law College, Chennai covering important laws such as IPC, evidence Act, etc.	Offline	5			12-16										1
19	Refresher Training Programme for Superintendents of GST / Customs and Appraisers - One week	Offline	5													On demand
20	Health and Wellness - Alternative medicine methods with Institute of Naturopathy, Anna Nagar	Offline	2												18-19	1
21	Physical fitness/yoga/meditation for Active and Healthy life	Online	1				26								26	2
22	Talk by a Doctor/Nutritionist	Online	1				18			19			24			3
23	Management of personal finances, assets and filing of income tax returns	Online	1											15		1
24	Orientation training program for newly peomoted Acs	Offline	5		8-12											1
25	Art of living course - Govt executive program (Group C)	Offline	3	24-26												1
26	Overview of DIGIT & DDM Portals - Clarificatory sessions on Data Entry and Reconciliation of Monthly Performance Reports (Customs and GST)	Online	1			19										1
	Total		26													39

V. TRAININGS ON APAR TOPICS (Group A)

SL. NO.	Subjects covered in the course	Mode	Duration of the course (No. of working days)	APRIL	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	JAN, 24	FEB	MAR	No. of times proposed during the year
1	General Administration and Latest Changes in Establishment and Admin Matters	Online	1						11							1
2	Income Tax Act and its relevance to the department - Scrutiny w.r.t GST	Online	1								21					1
	Total		2													2
	TOTAL NO. OF COURSES PER MONTH															

Note:

Apart from the above mentioned courses, training courses can be accommodated as and when required as per the requirements of field formations, from time to time. On demand courses, training dates would be finalised based on the inputs from the field formations

For all courses on GST, the SGST officers of Tamil Nadu and Puducherry also are invited to attend.

COURSE ON	Type	Number of Courses
GST	22	42
CUSTOMS	35	46
COMPUTER	3	3
GENERAL TOPICS	26	39
TRAINING ON APAR TOPICS	2	2
TOTAL	88	132